



**Takia Overseas**  
RL- 2076



# COMPANY **BUSINESS** PROFILE

✉ takiaint@gmail.com  
✉ takiaoverseas@gmail.com

🌐 [www.takiaoverseas.com](http://www.takiaoverseas.com)

📍 Noorjahan Trade Center, Level-5, 40/1-A  
Naya Paltan, inner Circular VIP Road,  
Dhaka-1000



**Takia Overseas**  
RL- 2076



We keep moving forward, opening new doors, and doing new things.

## WELCOME....

At Takia Overseas, we are committed to building bridges between talent and opportunity, ensuring mutual growth and success. With a strong foundation in the recruitment market, we have successfully placed thousands of workers in Saudi Arabia, Malaysia, Dubai, Europe and other Middle Eastern countries. Our placements span various sectors, including construction, factories, and service industries.

Since our inception in 2013, Takia Overseas has actively connected skilled and semi-skilled workers from Bangladesh with international companies across Asia. **We are officially authorized by the Royal Embassy of Saudi Arabia**, ensuring compliance with all regulations and providing a trusted recruitment process. We take pride in offering personalized recruitment solutions and tailoring talent to meet each client's unique demands, helping businesses overcome challenges and achieve their goals.

# OUR VISION

At Takia Overseas, we aim to become a globally recognized leader in international recruitment, bridging the gap between talent and opportunity. We strive to empower individuals by providing them with life-changing career opportunities while helping businesses worldwide build strong, skilled, and diverse workforces.

With a commitment to excellence, integrity, and innovation, we envision a future where employment knows no borders, and every individual has access to the right opportunities to achieve their professional dreams.

Let me know if you'd like any modifications!

# OUR MISSION

At Takia Overseas, our mission is to provide reliable, ethical, and efficient recruitment solutions that connect skilled professionals with the right opportunities worldwide. We are committed to:

- ✓ Empowering Job Seekers – Helping individuals find rewarding careers that enhance their professional and personal growth.
- ✓ Supporting Businesses – Delivering top-tier talent to organizations, ensuring they have the right workforce to drive success.
- ✓ Maintaining Integrity & Excellence – Upholding the highest standards in recruitment, fostering trust, transparency, and long-term partnerships.

Through our dedication and expertise, we aim to make global employment seamless and accessible for all.



## Our Commitments

We strive for excellence. What we promise to do, we will do well. We set high standards for ourselves and we make sure to reach that and satisfy our clients.



## Long Term Relationship

We always think for the long term. We want to establish good and lasting relationships with our clients and candidates, and we believe that trust and Determination are the ultimate recipe for success.



## Honesty, Integrity, Transparency

Our work at Takia Overseas is strictly guided by a set of morals and principles that promise nothing but good and honest work for both our clients and candidates so everyone is treated equally.



## MEET THE OWNER

At Takia Overseas, we believe that the right opportunities can transform lives and businesses. Our mission is to bridge the gap between skilled professionals and global employers, creating a world where talent knows no boundaries.

With years of experience in international recruitment, we understand the challenges job seekers and businesses face. That's why we are committed to providing ethical, transparent, and efficient employment solutions. Our success is driven by our dedication to excellence, integrity, and a deep understanding of industry needs.

I am grateful to our clients, partners, and job seekers for trusting Takia Overseas. Together, we will continue to build brighter futures and stronger businesses worldwide.

Abu Bakar Siddiqe  
Proprietor  
Takia Overseas





Coming together is a beginning,  
staying together is progress,  
and working together is success

## OUR TEAM



At Takia Overseas, our dedicated professionals ensure smooth, ethical, and efficient global recruitment.

- ✓ Recruitment Specialists – Identifying and matching top talent with international employers.
- ✓ HR & Compliance Experts – Managing legal requirements and visa processes.
- ✓ Industry Consultants – Providing market insights and career guidance.
- ✓ Client Relations Team – Delivering tailored workforce solutions.
- ✓ Support Team – Assisting with paperwork and overseas transitions.

With integrity and professionalism, we connect talent with opportunity, shaping careers and building

# Our Certifications





**NEW-AL-MADINA TRANSLATION CENTER**  
Govt. Approved, Govt. T. L. NO. 3 & Regd. No. PF-31038/06

**DHAKA SOUTH CITY CORPORATION**  
www.dssc.gov.bd

(Affixed QR Code)

**Description of Licence Issue**  
Date of issue: 16/07/2024  
Time of issue: 12:01:13

**E-TRADE LICENCE**  
LICENCE NO. TRAD/DSCC/19285/2021

(Affixed Photograph of the Licence Holder)

This Trade Licence has been issued in favour of the under mentioned person/organization for the collection of taxes imposed on Trade, Calling, Profession or Industrial organization in accordance with Section No. 10 of the Ideal Tax Schedule, 2016 made by the Government by dint of the powers conferred by Section 84 of the Local Government (City Corporation) Act, 2009 (Act No. 60 of 2009).

- Name of the Business Firm: **TAKIA OVERSEAS**
- Name of Proprietor of the Firm: **ABU BAKAR SIDDIQUE**
- Name of Father/Husband: **MD HABIBUR RAHMAN**
- Name of Mother: **FARUQA BEGUM**
- Nature of Business: **Others-single**
- Type of Business: **Manpower Export**
- Address of the Firm: **Nurjahan Trade Center, 401-A, Nayapalton VIP Inner Circular Road 5th floor, Suite No-B-6, Dhaka-1000**
- Zone/Market Branch Area: **2** Ward/Market: **13**
- NID/Passport/Birth Registration No. Phone: **6008297262** BIN No. **01715339917** E-Mail: **MD.BAKAR.SIDDIQUE@TAKIAOVERSEAS.COM**
- Fiscal Year: **2024-2025 (Renewed)** Date of business start: **03/11/2021** **23 FEB 2025**
- Present Address of the Proprietor:
 

Future Town		Permanent Address of the Proprietor	
Holding No.	Future Town	Holding No.	Future Town
Road No.	Mohammadpur	Road No.	Mohammadpur
Village/Mohalla	Mohammadpur	Village/Mohalla	Mohammadpur
Post Code	Mohammadpur	Post Code	Mohammadpur
Police Station	Dhaka	Police Station	Dhaka
District	Dhaka	District	Dhaka
Division	Dhaka	Division	Dhaka
- Trade Licence/Renewal Fee (Annual):
 

	Tk.	Signboard Tax	Tk.
Licence/Renewal Fee	5000	Signboard Tax	800
Surcharge	0	VAT	870
Income Tax/Tax at Source	3000	Form Fee	90
Amear ( )	0		
Amendment Fee	0.00		
<b>Grand Total</b>	<b>9720.00</b>		

Validity of this Trade Licence upto **30th June, 2025**

Sd/- Signature  
Licence & Signboard Supervisor (Round Seal)

Sd/- Signature  
Traction Officer **MD. HOSSAIN**  
New Al-Madina Translation Center  
1/B, D.I.T Avenue, Motiheel C/A, Dhaka-1000 (Dainik Bangla Mor) E-mail: **02-22308950, Mob: 01328-499549**

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- Nature of Business: **Others-single**
- Type of Business: **Manpower Export**
- Address of the Firm: **Nurjahan Trade Center, 401-A, Nayapalton VIP Inner Circular Road 5th floor, Suite No-B-6, Dhaka-1000**
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Post Code	Mohammadpur	Post Code	Mohammadpur
Police Station	Dhaka	Police Station	Dhaka
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- Trade Licence/Renewal Fee (Annual):
 

	Tk.	Signboard Tax	Tk.
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Surcharge	0	VAT	870
Income Tax/Tax at Source	3000	Form Fee	90
Amear ( )	0		
Amendment Fee	0.00		
<b>Grand Total</b>	<b>9720.00</b>		

Validity of this Trade Licence upto **30th June, 2025**

Sd/- Signature  
Licence & Signboard Supervisor (Round Seal)

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Traction Officer **MD. HOSSAIN**  
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**Government of the People's Republic of Bangladesh**  
**Office of the Chief Controller of Imports and Exports**  
**Import Registration Certificate (IRC)**  
**Commercial**  
**IRC No:** **350813154740**

This is to certify that until further orders **Takia International**, Address: **Nayapalton Trade Center, 401-A, Nayapalton VIP Inner Circular Road 5th Floor Suite No-B-6, Dhaka-1000** is hereby registered as a **Commercial Importer** of Office of the Chief Controller of Imports and Exports under the jurisdiction of Office of the Controller of Imports and Exports, Dhaka with following terms and conditions.

**Company's Particulars:**

- E-TIN: **350813154740**
- Previous IRC No: **N/A**
- Registered Bank Name & Branch: **Dutch-Bangla Bank Ltd, Bijoynagar**
- Import Seat: **Up to 1,00,00,000 Taka**
- First Issue Date: **24 February, 2023**
- Valid up to: **23 February, 2025**
- Last Update Date: **24 February, 2025**

**Terms & condition:**

- To avoid late fees, renewal application for this certificate, which can extend from 01 (one) to 05 (five) years, must be submitted 60 days before its expiration, as stipulated in the Importers, Exporters, and Indentors (Registration) Order, 2023.
- Unless otherwise specified in the Import Policy Order (IPO), the importation of prohibited goods is not permitted.
- Relevant terms & conditions of the IPO need to follow for importing controlled or restricted goods.
- This Registration Certificate cannot be transferred without explicit authorization from the Chief Controller of Imports & Exports or any designated officer.
- Violation of the Importers, Exporters & Indentors (Registration) Order, 2023, or any relevant law, may result in the suspension or cancellation of this certificate.
- Engaging in fraud, forgery, or misrepresentation is subject to punishment under the applicable laws. In such instances, the authority reserves the right to suspend or cancel the certificate.
- The authority reserves the right to cancel the certificate at any time without assigning any reason whatsoever.

**N.B: This is a system generated certificate that requires no manual signature.**

**Shourob Hasan**  
Executive Officer  
Office of the Controller of Imports and Exports, Dhaka (address)

**Government of the People's Republic of Bangladesh**  
**Ministry of Civil Aviation and Tourism**

**Travel Agency Registration Renewal Certificate**

**Registration Certificate No:** **0612963**  
**Date:** **28-Jan-2024**

**Renewal Certificate Issue Date:** **22-Feb-2024**  
**Renewal Certificate Expire Date:** **21-Feb-2027**

As per provision of Section-7, Sub-Section-(3) (A) of Bangladesh Travel Agency (Registration and Control) Act, 2013 (Act LXI of 2013) and Rule-6, Sub-Rule-(2) of Bangladesh Travel Agency (Registration and Control) Rules, 2014. **TAKIA INTERNATIONAL** Proprietor: **ABU BAKAR SIDDIQUE** Address: **Nurjahan Trade Center 401/A, Nayapalton, VIP (Inner Circular) Road, 5th Floor, Suite : B-6, Dhaka-1000**, has been renewed as Travel Agency for a period of 03 (Three) years from **22-Feb-2024 to 21-Feb-2027**.

**Nouan Kossul**  
Registration Authority

রিজুটিং এজেন্ট লাইসেন্স  
Recruiting Agent License



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
PEOPLES REPUBLIC OF BANGLADESH



Name of RA  
**Takia Overseas**

RA License No.  
**RL2076**

Type of License  
**License Holder**

Owner's Name/Signatory Authority  
**Abu Bakar Siddique**

NID/Passport No.  
**6008297282**

Issuing Authority : DG, BMET  
Place of Issue : DG, BMET  
Date of Issue : 31 Jul 2024

*Signature*

ATAB



**Abu Bakar Siddique**  
Proprietor  
Takia International

Valid up to : Dec 31, 2026

ID No. : 00005046  
MEMBER

ASSOCIATION OF TRAVEL AGENTS OF BANGLADESH



If this ID Card lost or found, please inform nearest Police Station.



This e-License has been issued by  
BMET. Unauthorized use of this card  
is strictly prohibited.

**Business Address:**

Nurjahan Trade Center, 40/1, Naya Paltan, VIP Inner  
Circular Road (5th Floor), Suit No-B-06, Dhaka-1000.,  
Nurjahan Trade Center, 40/1, Naya Paltan, VIP Inner  
Circular Road (5th Floor), Suit No-B-06, Dhaka-1000.  
Paltan, Dhaka  
Dhaka 1000, Bangladesh

DG, BMET

If this card is found Abandoned  
Please return to ATAB office or, nearest Police Station.

ASSOCIATION OF TRAVEL AGENTS OF BANGLADESH  
Sattara Centre (15th Floor), 30/A, Nayapaltan, VIP Road, Dhaka.  
Phone : +88 02 58314284, 58315595, 8332712, 48320728  
E-mail : atab.org.bd@gmail.com, Website : www.atab.org.bd



*Signature*  
**Abdus Salam Aref**  
Secretary General, ATAB

*Signature*  
**S.N. Manzur Murshed (Mahbub)**  
President, ATAB

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# OUR TRAINING FACILITIES



At Takia Overseas, proper training is essential for career success. That's why we have established our **RAABED TECHNICAL TRAINING & LANGUAGE CENTER**, a premier training institute dedicated to equipping job seekers with the skills, knowledge, and confidence needed to excel in international job markets.

## What We Offer:

- ✓ **Pre-departure Training** – Cultural awareness, workplace ethics, and country-specific guidelines.
- ✓ **Skill Development Programs** – Industry-specific training to enhance job readiness.
- ✓ **Language & Communication Training** – Improving language proficiency for better workplace integration.
- ✓ **Health & Safety Training** – Ensuring compliance with international workplace safety standards.
- ✓ **Interview & Soft Skills Coaching** – Helping candidates present themselves professionally.

As our in-house training center, **RAABED TECHNICAL TRAINING & LANGUAGE CENTER** ensures that every candidate receives high-quality, hands-on training with expert instructors, modern facilities, and practical learning sessions. Through our tailored programs, we prepare individuals for global career opportunities and help them succeed in their respective fields.



**Takia Overseas**

RL- 2076



# THANK YOU

We sincerely appreciate your interest in Takia Overseas and for taking the time to explore our business profile. Your trust and support inspire us to continue providing top-tier international recruitment services, connecting talent with opportunities worldwide.

At Takia Overseas, we remain committed to excellence, integrity, and professionalism in everything we do. We look forward to building strong partnerships and shaping successful careers together!

Your success is our mission!

☎ 01715-339917 ☎ 01977-739917 ☎ 02222229533

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