



**Takia Overseas**  
RL- 2076



# COMPANY **BUSINESS** PROFILE

✉ takiaint@gmail.com  
✉ takiaoverseas@gmail.com

🌐 [www.takiaoverseas.com](http://www.takiaoverseas.com)

📍 Noorjahan Trade Center, Level-5, 40/1-A  
Naya Paltan, inner Circular VIP Road,  
Dhaka-1000



**Takia Overseas**  
RL- 2076



We keep moving forward, opening new doors, and doing new things.

## WELCOME....

At Takia Overseas, we are committed to building bridges between talent and opportunity, ensuring mutual growth and success. With a strong foundation in the recruitment market, we have successfully placed thousands of workers in Saudi Arabia, Malaysia, Dubai, Europe and other Middle Eastern countries. Our placements span various sectors, including construction, factories, and service industries.

Since our inception in 2013, Takia Overseas has actively connected skilled and semi-skilled workers from Bangladesh with international companies across Asia. **We are officially authorized by the Royal Embassy of Saudi Arabia**, ensuring compliance with all regulations and providing a trusted recruitment process. We take pride in offering personalized recruitment solutions and tailoring talent to meet each client's unique demands, helping businesses overcome challenges and achieve their goals.

# OUR VISION

At Takia Overseas, we aim to become a globally recognized leader in international recruitment, bridging the gap between talent and opportunity. We strive to empower individuals by providing them with life-changing career opportunities while helping businesses worldwide build strong, skilled, and diverse workforces.

With a commitment to excellence, integrity, and innovation, we envision a future where employment knows no borders, and every individual has access to the right opportunities to achieve their professional dreams.

Let me know if you'd like any modifications!

# OUR MISSION

At Takia Overseas, our mission is to provide reliable, ethical, and efficient recruitment solutions that connect skilled professionals with the right opportunities worldwide. We are committed to:

- ✓ Empowering Job Seekers – Helping individuals find rewarding careers that enhance their professional and personal growth.
- ✓ Supporting Businesses – Delivering top-tier talent to organizations, ensuring they have the right workforce to drive success.
- ✓ Maintaining Integrity & Excellence – Upholding the highest standards in recruitment, fostering trust, transparency, and long-term partnerships.

Through our dedication and expertise, we aim to make global employment seamless and accessible for all.



## Our Commitments

We strive for excellence. What we promise to do, we will do well. We set high standards for ourselves and we make sure to reach that and satisfy our clients.



## Long Term Relationship

We always think for the long term. We want to establish good and lasting relationships with our clients and candidates, and we believe that trust and Determination are the ultimate recipe for success.



## Honesty, Integrity, Transparency

Our work at Takia Overseas is strictly guided by a set of morals and principles that promise nothing but good and honest work for both our clients and candidates so everyone is treated equally.



## MEET THE OWNER

At Takia Overseas, we believe that the right opportunities can transform lives and businesses. Our mission is to bridge the gap between skilled professionals and global employers, creating a world where talent knows no boundaries.

With years of experience in international recruitment, we understand the challenges job seekers and businesses face. That's why we are committed to providing ethical, transparent, and efficient employment solutions. Our success is driven by our dedication to excellence, integrity, and a deep understanding of industry needs.

I am grateful to our clients, partners, and job seekers for trusting Takia Overseas. Together, we will continue to build brighter futures and stronger businesses worldwide.

Abu Bakar Siddique  
Proprietor  
Takia Overseas



Coming together is a beginning,  
staying together is progress,  
and working together is success

## OUR TEAM



At Takia Overseas, our dedicated professionals ensure smooth, ethical, and efficient global recruitment.

- ✓ Recruitment Specialists – Identifying and matching top talent with international employers.
- ✓ HR & Compliance Experts – Managing legal requirements and visa processes.
- ✓ Industry Consultants – Providing market insights and career guidance.
- ✓ Client Relations Team – Delivering tailored workforce solutions.
- ✓ Support Team – Assisting with paperwork and overseas transitions.

With integrity and professionalism, we connect talent with opportunity, shaping careers and building



## MEET OUR MANAGER

Name: Mr. Nayan Das

Designation: Manager, Takia Overseas

Experience: Over 05 years in the international manpower recruitment industry

### Profile:

Nayan Das is a dynamic and results-driven professional who has been an integral part of Takia Overseas since its early years. With a solid background in global workforce recruitment, he leads our operations, ensuring that both clients and candidates experience smooth, transparent, and ethical service. His leadership and team management skills have helped Takia Overseas build long-term partnerships and maintain an excellent track record in manpower export.

### Message from the Manager

At Takia Overseas, we don't just send people abroad – we help them shape their future. Our mission is to ensure that every candidate gets the right guidance and preparation before taking the next big step. We are proud to be part of a team that truly values honesty, integrity, and professionalism. With every placement, we aim to build trust, and that trust is what drives our success.

— Nayan Das, Manager, Takia Overseas



## MEET OUR MALAYSIAN REPRESENTATIVE

Name: Mr. MD. Aslam Dhali Zony  
Designation: Country Representative – Malaysia  
Location: Kuala Lumpur, Malaysia

Mr. Aslam Dhali Zony serves as our official representative in Malaysia, playing a vital role in coordinating between our Bangladeshi headquarters and Malaysian employers. With a strong understanding of the Malaysian job market and labor requirements, he ensures seamless communication, compliance with local regulations, and timely placement of candidates.

His dedication and local insights have greatly contributed to building long-term partnerships with reputed companies in Malaysia, further strengthening our international presence.

### MESSAGE FROM OUR MALAYSIAN REPRESENTATIVE

As the Malaysian Representative of Takia Overseas, I am honored to act as a bridge between our valued Bangladeshi workforce and reputable Malaysian employers.

At Takia Overseas, we believe in ethical recruitment, transparency, and mutual growth. My role is to ensure that both employers and candidates experience a smooth, compliant, and professional recruitment process.

I look forward to expanding our partnerships in Malaysia and continuing to help skilled and semi-skilled workers from Bangladesh achieve better futures.

— MD. Aslam Dhali Zony  
Country Representative – Malaysia  
Takia Overseas



## MEET OUR SINGAPORE REPRESENTATIVE

Name: Mr. MD. Latif

Designation: Country Representative – Singapore

Location: Singapore

Mr. MD. Latif serves as our official representative in Singapore. He plays a vital role in maintaining strong communication with local employers, ensuring smooth coordination of recruitment activities, and providing on-the-ground support to candidates. His dedication and knowledge of the Singaporean labor market make him an essential part of our international operations.

### MESSAGE FROM OUR SINGAPORE REPRESENTATIVE

I am honored to represent Takia Overseas in Singapore, a hub of global opportunity. My goal is to build strong partnerships with employers and ensure that every candidate from Bangladesh receives the support and guidance they need to succeed.

Together, we are not just placing workers — we are building trusted international bridges.

— Mr. MD. Latif  
Country Representative – Singapore  
Takia Overseas

# Our Certifications



**NEW-AL-MADINA TRANSLATION CENTER**  
Govt. Approved, Govt. T. L. NO. 3 & Regd. No. PF-31038/06

TRANSLATED TRUE COPY

**DHAKA SOUTH CITY CORPORATION**  
www.dssc.gov.bd

[Affixed Photograph of the Licence Holder]

**E-TRADE LICENCE**  
LICENCE NO. TRAD/DSCC/019285/2021

Description of Licence Issue  
Date of Issue: 16/07/2024  
Time of Issue: 12:01:13

This Trade Licence has been issued in favour of the under mentioned person/organization for the collection of taxes imposed on Trade, Calling, Profession or Industrial organization in accordance with Section No. 10 of the local Tax Schedule, 2016 made by the Government by dint of the powers conferred by Section 84 of the Local Government (City Corporation) Act, 2009 (Act No. 83 of 2009).

1. Name of the Business Firm: **TAKIA OVERSEAS**  
2. Name of Proprietor of the Firm: **ABU BAKAR SIDDIQUE**  
3. Name of Father/Husband: **MD HABIBUR RAHMAN**  
4. Name of Mother: **FARIDA BEGUM**  
5. Nature of Business: **Others-single**  
6. Type of Business: **Manpower Export**  
7. Address of the Firm: **Nurjahan Trade Center, 401-A, Naya Paltan VIP Inner Circular Road 5th floor, Suite No-B-6, Dhaka-1000.**  
8. Zone/Market Branch Area: **2** Ward/Market: **13**

9. NID/Passport/Birth Registration No.: **6008297282** E-Mail: **MD. BAKIRUL ALAM**  
Phone: **01715339917**

10. Fiscal Year: **2024-2025 (Renewed)** Date of business start: **03/11/2021**

11. Present Address of the Proprietor  
Holding No.: **Future Town**  
Road No.: **Future Town**  
Village/Mohalla: **Mohammadpur**  
Post Code: **Mohammadpur**  
Police Station: **Mohammadpur**  
District: **Dhaka**  
Division: **Dhaka**

12. Trade Licence/Renewal Fee (Annual)  
Licence/Renewal Fee: **Tk. 5000**  
Surcharge: **Tk. 0**  
Income Tax/Tax at Source: **Tk. 3000**  
Amendment Fee: **Tk. 0.00**  
Grand Total: **Tk. 9720.00**

Validity of this Trade Licence upto **30th June, 2025**

Sd/- Illegible  
Licence & Signboard Supervisor

Sd/- Illegible **MD. HOSSAIN**  
Tevation Officer  
New Al-Madina Translation Center  
18 D.I.T Avenue (5th Floor) Motijheel  
Phone: 02-223389590, Mobile: 01528-499540

1/B, D.I.T Avenue, Motijheel C/A, Dhaka-1000 (Dainik Bangla Mor) E-mail: **02-223389590, Mobile: 01528-499540**

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**Government of the People's Republic of Bangladesh**  
Office of the Chief Controller of Imports and Exports  
Import Registration Certificate (IRC)  
Commercial  
IRC No: **240326102409423**

This is to certify that until further orders **Takia International Address: Nurjahan Trade Center, 401-A, Naya Paltan VIP Inner Circular Road 5th Floor Suite No-B-6, Dhaka-1000** is hereby registered as a Commercial Importer of Office of the Chief Controller of Imports and Exports under the jurisdiction of Office of the Controller of Imports and Exports, Dhaka with following terms and conditions.

**Company's Particulars:**  
1. E-TIN: **350813154740**  
2. Previous IRC No: **N/A**  
3. Nominated Bank Name & Branch: **Dutch-Bangla Bank Ltd, Bijoynagar**  
4. Import Slot: **Up to 1,00,00,000 Taka**  
5. First Issue Date: **24 February, 2025**  
6. Valid up to: **23 February, 2026**  
7. Last Updated Date: **24 February, 2025**

**Terms & condition:**  
To avoid late fees, renewal application for this certificate, which can extend from 01 (one) to 05 (five) years, must be submitted 60 days before its expiration, as stipulated in the Importers, Exporters, and Indentors (Registration) Order, 2023.  
Unless otherwise specified in the Import Policy Order (IPO), the importation of prohibited goods is not permitted.  
Relevant terms & conditions of the IPO need to follow for importing controlled or restricted goods.  
This Registration Certificate cannot be transferred without explicit authorization from the Chief Controller of Imports & Exports or any designated officer.  
Violation of the Importers, Exporters & Indentors (Registration) Order, 2023, or any relevant laws, may result in the suspension or cancellation of this certificate.  
Engaging in fraud, forgery, or misdeclaration is subject to punishment under the applicable laws. In such instances, the authority reserves the right to suspend or cancel the certificate.  
The authority reserves the right to cancel the certificate at any time without assigning any reason whatsoever.

**N.B: This is a system generated certificate that requires no manual signature.**

**Shourab Hasan**  
Executive Officer  
Office of the Controller of Imports and Exports, Dhaka

**Government of the People's Republic of Bangladesh**  
Ministry of Civil Aviation and Tourism

**Travel Agency Registration Renewal Certificate**

Registration Certificate No: **0012963**  
Date: **28-Jan-2024**

Renewal Certificate Issue Date: **22-Feb-2024**  
Renewal Certificate Expiry Date: **21-Feb-2027**

As per provision of Section-7, Sub-Section-(3) (A) of Bangladesh Travel Agency (Registration and Control) Act, 2013 (Act LXI of 2013) and Rule-6, Sub-Rule-(2) of Bangladesh Travel Agency (Registration and Control) Rules, 2014. **TAKIA INTERNATIONAL Proprietor: ABU BAKAR SIDDIQUE** Address: Nurjahan Trade Center 401/-A, Nayapaltan, VIP (Inner Circular) Road, 5th Floor, Suite : B-6, Dhaka-1000, has been renewed as Travel Agency for a period of 03 (Three) years from 22-Feb-2024 to 21-Feb-2027.

**Sumit Kumar**  
Registration Authority

রিজুটিং এজেন্ট লাইসেন্স  
Recruiting Agent License



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
PEOPLES REPUBLIC OF BANGLADESH



Name of RA  
**Takia Overseas**

RA License No.  
**RL2076**

Type of License  
**License Holder**

Owner's Name/Signatory Authority  
**Abu Bakar Siddique**

NID/Passport No.  
**6008297282**

Issuing Authority : DG, BMET  
Place of Issue : DG, BMET  
Date of Issue : 31 Jul 2024

*Signature*

ATAB



**Abu Bakar Siddique**  
Proprietor  
Takia International

Valid up to : Dec 31, 2026

ID No. : 00005046  
MEMBER

ASSOCIATION OF TRAVEL AGENTS OF BANGLADESH



If this ID Card lost or found, please inform nearest Police Station.



This e-License has been issued by  
BMET. Unauthorized use of this card  
is strictly prohibited.

**Business Address:**

Nurjahan Trade Center, 40/1, Naya Paltan, VIP Inner  
Circular Road (5th Floor), Suit No-B-06, Dhaka-1000.,  
Nurjahan Trade Center, 40/1, Naya Paltan, VIP Inner  
Circular Road (5th Floor), Suit No-B-06, Dhaka-1000.  
Paltan, Dhaka  
Dhaka 1000, Bangladesh

*Signature*  
DG, BMET

If this card is found Abandoned  
Please return to ATAB office or, nearest Police Station.

ASSOCIATION OF TRAVEL AGENTS OF BANGLADESH  
Sattara Centre (15th Floor), 30/A, Nayapaltan, VIP Road, Dhaka.  
Phone : +88 02 58314284, 58315595, 8332712, 48320728  
E-mail : atab.org.bd@gmail.com, Website : www.atab.org.bd



*Signature*  
**Abdus Salam Aref**  
Secretary General, ATAB

*Signature*  
**S.N. Manzur Murshed (Mahbub)**  
President, ATAB

0005710190 087,08558

## OUR TRAINING FACILITIES



# TAKIA OVERSEAS TRAINING AND TESTING CENTRE PVT. LTD.

## What We Offer at Takia Overseas Training And Testing Centre Pvt. Ltd.

We provide all essential training and testing facilities required for overseas employment. Our comprehensive services ensure that each candidate is fully prepared—technically, physically, and professionally—to succeed in the international job market.

### ✓ **Welding Training:**

- 3G, 4G, 6G Welding
- MIG Welding
- TIG Welding
- SMAW ARC Welding
- FCAW Welding
- FCAW SS & Duplex Welder
- Safety Class

### ✓ **Specialized Skill Training:**

- QC (Quality Control)
- Computer Training
- CCTV Training
- General Worker Preparation

### ✓ **Training Facilities & Capacity:**

- 3G, 4G, 6G Welding Bays – 25
- MIG Bays – 4
- TIG Bays – 4
- Steel & Pipe Fitting Bays – 15
- Electrician Bay – 5 Pax (1 Shoot)
- Scaffolding – 2 Bays (10 Pax)
- Classroom Capacity – 120 Trainees at once

### ✓ **Fabrication Training:**

- Pipe Fitter
- Steel Fitter
- Tube Fitting
- Tubeing Pipe Fitter

### ✓ **Trade & Technical Training:**

- Electrical & Mechanical
- Scaffolding
- Painting & Blasting
- Carpenter & Mason
- Aircon Ducting
- Insulator

# GOVERNANCE & LEADERSHIP



## CHAIRMAN

At Takia Overseas Training and Testing Centre Pvt. Ltd., we are not only building skills — we are building futures.

Our vision is to provide world-class training and testing facilities that prepare our youth for meaningful employment abroad.

Through discipline, quality, and integrity, we strive to represent Bangladesh on the international stage with pride.

I am honored to lead this initiative and remain committed to excellence in every trainee's journey.

— *Mr. Abu Bakar Siddique (Badshah)*  
*Chairman,*  
*Takia Overseas Training and Testing Centre Pvt. Ltd.*



## MANAGING DIRECTOR

At Takia Overseas Training And Testing Centre Pvt. Ltd., our goal is to ensure that every trainee receives the right skills, discipline, and mindset to succeed abroad.

We focus on quality, structure, and professionalism in every step of the training process. Together with our team, I am committed to delivering the best training experience for a brighter future.

— *Mr. MD Latif*  
*Managing Director*  
*Takia Overseas Training and Testing Centre Pvt. Ltd.*



## DIRECTOR

At Takia Overseas Training and Testing Centre Pvt. Ltd., we aim to build a workforce that is skilled, disciplined, and globally competitive.

As a Director, I take pride in our commitment to quality training and our role in shaping the careers of thousands of individuals.

— *Mr. Md. Hassan*

*Director*

*Takia Overseas Training and Testing Centre Pvt. Ltd.*

# INSIDE OUR TRAINING CENTER



**CLASSROOM**

# WELDING DEPARTMENT



# OTHERS DEPARTMENT



## OUR OTHER TRAINING CENTER



## RAABED TECHNICAL TRAINING & LANGUAGE CENTER



### DIRECTOR

At RAABED Technical Training & Language Center, our mission is to prepare candidates with the essential skills they need beyond technical knowledge — such as language, communication, safety, and workplace readiness.

We are proud to support global success by building confident, capable, and culturally aware professionals.

*Mr. Abu Bakar Siddique*  
*Director,*  
*RAABED Technical Training & Language Center*



At Takia Overseas, proper training is essential for career success. That's why we have established our **RAABED TECHNICAL TRAINING & LANGUAGE CENTER**, a premier training institute dedicated to equipping job seekers with the skills, knowledge, and confidence needed to excel in international job markets.

### **What We Offer:**

- ✓ **Pre-departure Training** – Cultural awareness, workplace ethics, and country-specific guidelines.
- ✓ **Skill Development Programs** – Industry-specific training to enhance job readiness.
- ✓ **Language & Communication Training** – Improving language proficiency for better workplace integration.
- ✓ **Health & Safety Training** – Ensuring compliance with international workplace safety standards.
- ✓ **Interview & Soft Skills Coaching** – Helping candidates present themselves professionally.

As our in-house training center, **RAABED TECHNICAL TRAINING & LANGUAGE CENTER** ensures that every candidate receives high-quality, hands-on training with expert instructors, modern facilities, and practical learning sessions. Through our tailored programs, we prepare individuals for global career opportunities and help them succeed in their respective fields.



**Takia Overseas**  
RL- 2076



# THANK YOU

We sincerely appreciate your interest in Takia Overseas and for taking the time to explore our business profile. Your trust and support inspire us to continue providing top-tier international recruitment services, connecting talent with opportunities worldwide.

At Takia Overseas, we remain committed to excellence, integrity, and professionalism in everything we do. We look forward to building strong partnerships and shaping successful careers together!

Your success is our mission!

☎ 01715-339917 ☎ 01977-739917 ☎ 02222229533

✉ takiaoverseas@gmail.com ✉ takiaint@gmail.com

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